



Civil War Weekend
at Hale Farm & Village
August 10-11, 2024

Reenactor Event Agreement

Please review this event agreement carefully; by signing this agreement you state that you have read, understood and agreed to comply with the included:

- Registration FAQs & Day-of Instructions
- Event Guidelines and Code of Conduct
- Participation & Risk Statement

PLEASE NOTE: All reenactors (Military or Civilian) are required to register, and return a signed Event Agreement in order to participate in the Civil War Weekend at Hale Farm & Village.

Separate applications or special actions are needed for the following:

- ARTILLERY is by INVITATION ONLY. Please contact HFV Director, Stephanie Lero with any questions. 330-666-3711, ext. 1713
- SUTLERS: Please submit a Sutler Application instead of registration if you are interested in being a vendor during Hale Farm's Civil War Weekend. Contact Julie Moretuzzo at jmoretuzzo@wrhs.org for additional information or questions.
- AMBASSADOR PROGRAM: Hale Farm is pleased to recruit reenactors who are excited to interact with guests during the Civil War Weekend. This is a special opportunity to be an active part of our weekend programming and schedule! Ambassadors receive FREE Registration and FREE Rations. If you are interested please apply BEFORE completing your Reenactor Registration.
 - o AMBASSADOR REENACTOR INFORMATION & APPLICATION

Questions or concerns on Registration, Ambassador Program, or general event details should be referred to the Hale Farm & Village Management Team:

- **General Questions & Registration Help:** Hale Farm Main Line: 330-666-3711; halereservations@wrhs.org
- **Program & Event Information:** Julie Moretuzzo, Associate Director of Public Programming; extension 1719, jmoretuzzo@wrhs.org

REGISTRATION FAQs

- Pre-Registration fee is \$15 for all reenactors, aged 13 and up and can be completed online.
 - o Please note—RATIONS will be an additional charge and ONLY available through Pre-registration. Deadline to register and choose rations: July 19th.
- Pre-Registration fee for families: Reenactor, spouse and two children under 12 years old is \$25 and can be completed online.
- Walk-in Registration is \$20 and must be completed on site at the Registration Tent. (See Guidelines for more information).
 - o Walk-in participants are NOT able to purchase ration tickets.
- Youth ages 12 and under are FREE, but must be accompanied by a REGISTERED legal guardian, and their information must be included in the registration application.
- No one under the age of 18 may carry a firearm on museum grounds.

If you prefer to fill out a paper Registration Form or Unit Form please return to halefarm.org to download a PDF form and send payment, registration forms and a signed Risk Agreement to the following address:

**Hale Farm & Village
Civil War Reenactment
2686 Oak Hill Road
P.O. Box 296
Bath, Ohio 44210-0296**

Please note:

- All Units must provide proof of insurance to Command Staff when checking in at Command HQ.
 - All Cavalry members must provide Coggins papers to Command Staff prior to the event weekend.
 - **NO PETS are allowed on Hale Farm grounds—this includes inside encampments or inside any vehicles being kept on grounds. If you have a service animal that needs to accompany you, you must make arrangements with Hale Farm Management PRIOR to arriving for registration and check-in.**
-

EVENT GUIDELINES

1. REGISTRATION

ALL participants **MUST** check in at the Hale Farm & Village **Registration Tent** upon arrival.

The Registration Tent is located at the entrance of the **Main Driveway**.

Registration Tent Hours:

- Friday, August 9: 12:00 pm to 9:00 p.m.
- Saturday, August 10: 7:00 a.m. to 12:00 p.m.
- Sunday, August 11: Registration Tent closed;

Saturday arrivals after 12 noon and Sunday arrivals must check in at the Admission inside the Gatehouse Visitor Center.

PLEASE NOTE:

*If you plan on camping onsite for the weekend and absolutely cannot arrive at Hale Farm during open Registration Tent hours, please be aware that you will need to check-in upon arrival with your division Provost and the Night Watch posted at Hale Farm entrances. You **MUST** check-in at the Registration tent to receive your Event Materials the next morning.*

PRE-REGISTERED: You will pick up Event Materials and be sent to your **COMMAND HQ** for further Instructions

WALK-IN PARTICIPANTS: Must pay \$20 fee, complete a Registration Form, and review and sign the Event Agreement. Once paperwork is complete you will receive Event Materials and be directed to your **COMMAND HQ**.

EVENT MATERIALS:

- Reenactor Pass (must be carried with you at all times)
- Parking Pass (must be displayed on car in order to park in Reenactor areas)
- Ration Ticket (if purchased)
- Event Map and Information

After check-in, all reenactors must report to **Federal or Confederate Headquarters** prior to setting up camp.

2. CAMP SETUP

ON FRIDAY, Aug. 9th participants will be able to drive their vehicles on the grounds of Hale Farm & Village at any time. Once you have received your camp assignment from Command Staff, you may pull your vehicle to your site and unload/ **set up your campsite**.

PLEASE NOTE: SATURDAY & SUNDAY (8/10 & 8/11) NO VEHICLES will be allowed on the grounds between 9:30AM and 5:15PM* (or until a HFV manger clears vehicles).

CAMP SITES must remain up until the close of the event on Sunday, Aug. 11th at 5:00pm. NO VEHICLES will be allowed onsite until HFV staff has cleared it (AFTER 5:00PM).

CAMP GUIDELINES:

- NO PETS are permitted on the grounds of Hale Farm & Village.
- Electrical hook-ups and showers ARE NOT available on the grounds; restroom and water access IS available for all camps.
- Fires are allowed in campsites, with supervision at all times. Sod is to be removed before digging any fire pit, and is to be replaced Sunday morning.
- Firewood is provided for reenactor encampments and is distributed at the discretion of the Command Staff. All unused firewood must be returned to the main woodpile at each Command HQ at the close of the event.
- Trash containers, provided by Hale Farm & Village around the grounds, are to be utilized at all times. No trash should be left at individual campsites at the close of the event.

3. PARKING

All Reenactors are provided parking in an assigned lot; parking passes will be distributed at check in and must be displayed at all times.

PLEASE NOTE: SATURDAY & SUNDAY (8/10 & 8/11) NO VEHICLES will be allowed on the grounds between 9:30AM and 5:15PM* (or until a HFV manger clears vehicles).

4. HALE FARM GROUNDS

All participants are expected to demonstrate concern for the preservation and care of Hale Farm grounds and historic sites. This includes:

- NO CLEATS worn inside any museum building
- NO FOOD or BEVERAGE allowed within Historic Sites
- NO smoking on grounds, and careful practice of fire safety in campsites.
- Leave the grounds how you found it! Please clear trash, replace sod, and generally respect the Hale Farm & Village grounds.

5. GENERAL CONDUCT

All Participants will be held to the same standards and code of conduct:

- Hale Farm & Village is a family-friendly and inclusive public museum—no obscene, discriminatory, harassing, or destructive behaviors or language will be tolerated.
- Children under the age of 16 must be supervised at all times by a legal guardian; children under the age of 16 are not permitted to carry a firearm.
- **Personal safety** is of utmost importance to Hale Farm & Village, event participants, and the attending public. **ALL PARTICIPANTS MUST STRICTLY ADHERE TO ALL NATIONAL LIAISON COMMITTEE SAFETY REGULATIONS (NLC). A copy of these rules is available at www.usvolunteers.org.**
- NO DRUGS, ALCOHOL, or SMOKING is permitted on the grounds of Hale Farm & Village.

PLEASE NOTE:

Hale Farm & Village reserves the right to ask that anyone not adhering to these guidelines or code of conduct or acting in a discriminatory or unsafe manner to leave the grounds immediately. If you are asked to leave no refunds of registration fees will be issued.

PARTICIPATION AND RISK STATEMENT

By signing this agreement I/ We confirm:

1/We have carefully read the above guidelines and conduct expectations, and agree to adhere to them as expressed.

I/We understand that under Ohio law an equine professional is not liable for any injury or death of a participant in equine activities resulting from the inherent risk of equine activities, pursuant to Section 2305.321, Ohio Revised Code.

Indemnification and Hold Harmless

HF&V/WRHS desire protection against loss from the temporary use and occupancy of its facilities by renters. It is therefore agreed that:

I/We agree to indemnify HF&V/WRHS, its Trustees, officers, employees, and agents from all losses, liabilities, damages, costs, and expenses (including, without limitation, attorney fees and litigation expenses) that they, or any of them, may incur by reason of the use and occupancy of the HF&V/WRHS facilities as set forth by event participants.

HF&V/WRHS will provide prompt written notice of any claim, action, or proceeding that could rise to a right of indemnification under this Agreement. Notwithstanding such notice, HF&V/WRHS may at its sole discretion defend or settle such claim, action, or proceeding. HF&V/WRHS may also engage, at the participant's expense, independent counsel to advise it with respect to any claim, action, or proceeding that gives rise to a right of indemnification under this Agreement.

I/We must indemnify HF&V/WRHS within ten days after receipt from HF&V/WRHS of notice describing the nature and amount of any claim for loss, liability, damage, cost, or expense.

I/we agree to pay all reasonable fees and expenses (including, without limitation, attorney fees and court costs) incurred by HF&V/WRHS in connection with its enforcement of this Agreement.

I/we assume full responsibility for theft, loss or damage to any property, equipment brought to HF&V property. I/We agree to reimburse HF&V/WRHS for any breakage or damage to museum buildings and/or grounds caused by me or my guests.

I have read and understand the above information. I agree to adhere to the rules while a guest at Hale Farm & Village. Further, I acknowledge that as a reenactor, I interpret and portray life as it was during the 19th century and that there is inherent risk in the activities in which I will be participating. I do hereby release and hold harmless the Western Reserve Historical Society and Hale Farm & Village, its agents, employees, volunteers, and interns from and against any and all claims or liabilities which may be asserted against them arising from any personal injury or property damage sustained by myself and/or any of my minor children.

Signature _____

Printed name _____

Date _____