

WESTERN RESERVE HISTORICAL SOCIETY

Internship Program
10825 East Boulevard
Cleveland, Ohio 44106
www.wrhs.org

Western Reserve Historical Society Volunteer and Educational Internship Program Application

Name _____ Date _____
Current address _____ City _____
State _____ Zip _____ E-mail _____
Home phone () _____ Other phone () _____ Is this a cell?
Permanent address _____

Emergency Contact:

Name _____ Relationship _____ Phone () _____

Note: Participants will be photographed for educational, archival, public relations and security purposes for the Western Reserve Historical Society and the Volunteer and Educational Internship Program.

I acknowledge that I will be photographed by the Western Reserve Historical Society and through my signature below consent to this action.

Signature _____

Education

Current Status of Applicant: Undergraduate Graduate

Name of Current College or University: _____

Academic Status: Year _____ Major/s _____

Grade Point Average: _____

List additional colleges or universities attended, degrees, and major fields of study

School _____ Degree _____ Major _____

School _____ Degree _____ Major _____

Availability

Fall Winter/Spring Summer Other _____ Date term begins: _____

Internship Hours: Full Time (40 hrs/wk) Half Time (20 hrs/wk) Part Time (8-10 hrs/wk)

Preferred days of week: _____

Skills

General Skills

(check all that apply)

	Highly Skilled	Some Experience
Academic Research	<input type="checkbox"/>	<input type="checkbox"/>
Art History	<input type="checkbox"/>	<input type="checkbox"/>
Aviation	<input type="checkbox"/>	<input type="checkbox"/>
Car Maintenance/Restoration	<input type="checkbox"/>	<input type="checkbox"/>
Carpentry	<input type="checkbox"/>	<input type="checkbox"/>
Docent	<input type="checkbox"/>	<input type="checkbox"/>
Painting	<input type="checkbox"/>	<input type="checkbox"/>
Educational Program Research	<input type="checkbox"/>	<input type="checkbox"/>
First Person Interpretation	<input type="checkbox"/>	<input type="checkbox"/>
Fundraising	<input type="checkbox"/>	<input type="checkbox"/>
Genealogy	<input type="checkbox"/>	<input type="checkbox"/>
Graphic Design	<input type="checkbox"/>	<input type="checkbox"/>
Food Service	<input type="checkbox"/>	<input type="checkbox"/>
Photography	<input type="checkbox"/>	<input type="checkbox"/>
Public Relations	<input type="checkbox"/>	<input type="checkbox"/>
Public Speaking	<input type="checkbox"/>	<input type="checkbox"/>
Research	<input type="checkbox"/>	<input type="checkbox"/>
Secretarial	<input type="checkbox"/>	<input type="checkbox"/>
Security	<input type="checkbox"/>	<input type="checkbox"/>
Sewing/Weaving/Crafts	<input type="checkbox"/>	<input type="checkbox"/>
Special Events Management	<input type="checkbox"/>	<input type="checkbox"/>
Teaching	<input type="checkbox"/>	<input type="checkbox"/>
Working With Small Children	<input type="checkbox"/>	<input type="checkbox"/>
Writing/Editing	<input type="checkbox"/>	<input type="checkbox"/>
Other (please specify)	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>

Computer Skills

(check all that apply)

	Highly Skilled	Some Experience
Databases	<input type="checkbox"/>	<input type="checkbox"/>
Spreadsheets	<input type="checkbox"/>	<input type="checkbox"/>
Microsoft Word	<input type="checkbox"/>	<input type="checkbox"/>
Microsoft Access	<input type="checkbox"/>	<input type="checkbox"/>
Microsoft Excel	<input type="checkbox"/>	<input type="checkbox"/>
Microsoft PowerPoint	<input type="checkbox"/>	<input type="checkbox"/>
Microsoft Publisher	<input type="checkbox"/>	<input type="checkbox"/>
HTML	<input type="checkbox"/>	<input type="checkbox"/>
Other (Please Specify)		
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>

Language Skills

Foreign Language (please specify)

_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>

Site Preference

- Library, Cleveland
 History Museum, Cleveland
 Crawford Auto/Aviation Collection, Cleveland
 Administrative Headquarters, Cleveland
 Hale Farm and Village, Bath

Previous Application/Volunteer or Employment at WRHS?

Yes No
 If yes, when? _____ Which department (library, education, etc.)? _____

Have you ever been convicted of a crime? Yes No
 If yes, what were the details?

Objectives/Goals

Please attach a copy of your resume and a cover letter describing your interests and objectives in obtaining a volunteer and educational internship with the Historical Society.