

Western Reserve Historical Society
10825 East Boulevard
Cleveland, Ohio 44106
www.wrhs.org

Library Research Service Information Sheet

Date: _____

Name: _____

Address: _____

Telephone: _____

Specific question or research goal: _____

Provide brief background information about your research topic:

Specific sources you wish to have checked: _____

To avoid duplication of research efforts, please list the sources you have already covered :

LIBRARY RESEARCH SERVICE INFORMATION SHEET

The Library Research Service is offered by the Library of the Western Reserve Historical Society principally to assist those outside the Greater Cleveland area who cannot visit the Library to conduct their own research. This service is on a fee basis of \$ 40.00 per hour (one-half hour minimum) and includes up to ten photocopies.

To utilize this service, please fill out the reverse side of this form and return it to the above address. For genealogical research, please complete and return the enclosed pedigree chart. NOTE: Please do not send payment with this form. The Library staff will evaluate your information and formulate a research strategy. An LRS contract listing the library sources to be searched and the cost will then be sent to your attention.

The staff of the Library will be as thorough and as accurate as possible. Every effort will be made to provide complete and useful information from the sources searched. Decisions on which materials will be photocopied or transcribed will be at the discretion of the staff, unless otherwise specified by the patron.

Patrons should be aware of the fact that some records, such as census schedules, newspaper articles, and genealogies may not be entirely accurate. The Library Research Service does not guarantee to provide an answer to every question, but only to report on the results of the research conducted by its staff.

PLEASE VISIT OUR WEBSITE! www.wrhs.org
WRHS LIBRARY CATALOG ONLINE!

Library Collections Search

Search both published materials (books, family histories, pamphlets, microfilm, periodicals, newspapers, etc.) and unpublished collections (personal papers, organizational records, photographs, etc.)

<http://catalog.wrhs.org/collections/search>

Digital Cleveland Starts Here®

Search and browse all WRHS digital content including images, text, and video.

<https://wrhs.saas.dgicloud.com/>

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